

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A JOINT BOARD MEETING
W/THE FOUNDATION ADVISORY COUNCIL
EGCSD Administration Building
Tuesday, June 17, 2003
6:30 p.m.**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President McElroy called the meeting to order at 6:35 p.m.
2. Director Derr led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. NONE

C. COMMUNICATIONS FROM THE PUBLIC

1. NONE

President McElroy moved directly to Item H1 – agenda items relating to the joint meeting with the EGCSD Foundation Advisory Council.

D. CONSENT CALENDAR

1. The Board approved the June 3, 2003 regular Board meeting minutes. Perez–Derr, unanimous.
2. The Board ratified payment of the May 2003 bills and payroll for the EGCSD; and received and filed the Budget Status Reports for the month of May 2003. Perez–Derr, unanimous.
3. The Board awarded Contract No. 03–04 for the construction of Rau Park to Goodland Landscape for the amount of \$1,564,000 plus 5% for contingencies; approved Alternate A (SMUD conduit) for \$35,000; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to Board ratification. Perez–Derr, unanimous.
4. The Board awarded Contract No. 03–05 for the construction of Hawkins Park to Goodland Landscape for the amount of \$454,000, plus 5% for contingencies; approved Alternate Item A (shade structure) for \$33,000; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, to be returned for Board ratification. Perez–Derr, unanimous.

5. The Board awarded Contract No. 03-06 for the construction of Jungkeit Park to John Biundo Landscape for the amount of \$519,215.95, plus 5% contingencies, and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to Board ratification. Perez-Derr, unanimous.
6. The Board awarded Contract No. 03-07 for the construction of Fleming Park to John Biundo Landscape for the amount of \$321,464.75, plus 5% for contingencies, and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to Board ratification. Perez-Derr, unanimous.
7. The Board adopted Resolution No. 2003-34, in honor of Don Nottoli for his significant contributions to the Elk Grove community. Perez-Derr, unanimous.
8. The Board adopted Resolution No. 2003-35, in honor of Mark Meaker on the occasion of his retirement as Fire Chief with the Elk Grove Community Services District. Perez-Derr, unanimous.
9. The Board approved Resolution No. 2003-36, allowing the District to apply for grant funding through the California Environmental Protection Agency Integrated Waste Management Board. Perez-Derr, unanimous.
10. The Board approved Resolution No. 2003-37, to enter into a Sacramento Operational Area Agreement. Perez-Derr, unanimous.
11. The Board adopted the name of the Bradford Family Park, a 1.5-acre park in East Franklin and the name of the Rena and Peter Kramer Park, a 2.2-acre park also in East Franklin as recommended by the Park Naming Committee. Perez-Derr, unanimous.

E. ADVERTISED PUBLIC HEARINGS

1. NONE

F. PUBLIC HEARINGS

1. NONE

G. STAFF REPORTS

1. The Board amended the Park/Recreation Facility Naming Policy to allow the naming of aquatic/community complexes, ball fields, and tennis courts in existing and future unnamed parks, with the criteria to be established by the Policies and Procedures Committee for the naming of such amenities. Wright-Perez, McElroy - yes; Derr, Mulberg - No.

The Board approved the idea of a heritage trail, in which small markers or monuments would be placed at trailheads along the trail system to recognize historic individuals for their contributions to the history of Elk Grove. Mulberg-Perez, unanimous.
2. The Board officially established a Fire Investigation/Code Enforcement Unit for the EGCSF Fire Department and recognized members of that unit under Penal Code section 830.37(a). In addition, the Chief Officers were recognized under Penal Code section 830.37(b) as Peace Officers in the performance of their duties. Derr-Perez, unanimous.

3. The Board approved Resolution No. 2003-38, adopting the Fiscal Year 2003-04 Preliminary Budget for the Elk Grove Community Services District. Highlights included in the preliminary budget following updated provisions to the approved Master Plan are:
 - a. Completion and opening of the BMW Aquatic/Community Complex;
 - b. completion of the fire training facility;
 - c. construction of relocated Fire Station 72;
 - d. per conceptual approval of the Board, a provision for the addition of an engine company beginning January 1, 2004;
 - e. development of 16 new parks including Backer, Rau, Del Meyer, Ehrhardt Oaks, Fleming, Franklin Meadows, Hawkins, Johnson - Phase II, Johnston, Jungkeit Dairy, Keema, Laguna Meadows No. 4 and 5, Lewis, Miles and Sonoma Creek;
 - f. planning for five additional parks including Amundson, Bartholomew, Morse, Pinkerton, and Wright;
 - g. additional recreation programs to keep up with population growth;
 - h. an allocation for the CSD's share of LAFCo; and
 - i. 15% property tax growth.

The L&L contribution shown in the Parks' 02 sub-budget will be moved to Parks' 01 sub-budget; with the reserve funding shown in the 01 budget will be moved to the 02 budget. That change will be incorporated in the final fiscal year 2003-04 budget for adoption at the August 5, 2003 Board meeting. Perez-Derr, unanimous.

A motion was made to reduce the Power Uncertainty Reserve from \$255,000 to \$105,000; rededicating \$100,000 to reduce the debt service for the Barbara Morse Wackford Aquatic/Community Complex and \$50,000 to dedicated reserve for the Fire Station 74 remodel. Mulberg-Derr, McElroy - yes; Directors Perez and Wright stepped out of the room and were not present for the vote.

President McElroy's suggestion of a surcharge for registration of CSD recreation programs by out-of-District residents and a use fee of District facilities by those residents was deferred to the Parks Committee. Mulberg-Derr, unanimous.

4. The Board approved Resolution No. 2003-39, adopting the Preliminary Fiscal Year 2003-04 District Wide Landscape and Lighting Assessment District Budget, with adoption of the final budget set for August 5, 2003. Mulberg-Perez, unanimous.

Highlights included in the preliminary 2003-04 budget are:

- a. Costs for the operation and maintenance of Elk Grove Park;
- b. addition of a Park Maintenance Worker II to supplement the contract maintenance within Elk Grove Park;
- c. addition of a Park Maintenance Worker I funded by a combination of reduced part-time hours and assessment revenues;
- d. purchase of a gator for upkeep of District ball fields and to transport supplies and personnel;
- e. purchase of a global position device to locate items in facilities that may have been buried, overgrown, or otherwise difficult to locate;
- f. purchase of a brush chipper for clean up due to significant tree trimming;
- g. purchase of an angle brush as a rotary sweeper attachment to clean trails and District parking lots; and
- h. a three-year lease purchase of a leaf vacuum/lawn dethatching machine.

H. BOARD OF DIRECTORS BUSINESS

FOUNDATION ADVISORY COUNCIL JOINT MEETING ITEMS

1. The appointed Foundation Board of Directors, along with the EGCSO Board approved Resolution No. F2003-01, appropriating \$3,427.50 within the Elk Grove CSD Foundation budget, Index 9260, Account No. 3800, Contributions to Other Funds, with offsetting Interest Income, Account No. 9410 of \$190, and Donations and Contributions, Account No. 9730 of \$3,237.50; and authorized the transfer of this \$3,427.50 to the EGCSO, Parks & Rec Department, used for activity assistance between November 1, 2002 and April 30, 2003. Mulberg-Wright, 2 Foundation votes – unanimous.
2. The appointed Foundation Board of Directors, along with the EGCSO Board approved Resolution No. F2003-02, appropriating \$1,200 within the EGCSO Foundation budget, Index 9260, Account No. 3800, Contributions to Other Funds, with offsetting Donations and Contributions, Account No. 9730; and authorized the transfer of \$1,200 to the EGCSO Fire Department for the partial reimbursement of a thermal imaging camera purchase. Mulberg-Brewer, 2 Foundation votes – unanimous.

REGULAR BOARD MEETING AGENDA ITEMS

3. Fire Committee – Director Derr stated he has received correspondence from Missouri regarding Engine No. 5 and reported troops there are extremely happy with the engine since it's been in service.
4. Parks and Recreation Committee – Director McElroy – No report.
5. Budget/Finance/Insurance Committee – Director Perez – No report.
6. Policies & Procedures Committee – Director Mulberg stated the Committee met earlier tonight. A recommendation with regards to the use of the Administration Building and grounds will be forwarded to the Board for consideration.
7. Strategic Planning Committee – Director Wright – No report.
8. Fire Communications Board – Director McElroy stated the Board continues to work on the Master Plan and the budget for the Com Center; and personnel-related matters and negotiations with Local 522 for dispatchers were discussed during a recent special closed session meeting.
9. Senior Center Board – Director Wright stated the installation of new officers was held on June 10; the next regular Senior Board meeting is scheduled for June 24.
10. Sacramento Council of Parks & Recreation – Director Derr – No report.
11. Local Agency Formation Commission (LAFCo) – Director Mulberg reported \$88,000 was allocated to reduce the Special District's share cost instead of the \$80,000 he previously reported.
12. Sacramento County Treasury Oversight Committee – Jeff Ramos – No report.
13. Miscellaneous Reports – President McElroy stated funding for bleachers at the Barbara Morse Wackford Aquatic/Community Complex will be discussed at Home Field Advantage's (HFA) meeting later on this week, as well as the future of HFA.

I. COMMUNICATIONS FROM THE PUBLIC

1. NONE

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director Mulberg requested an update of the post card program.
2. Director Mulberg also asked staff for a report on the Fire Department's Homeland Security Program.

K. ADJOURNMENT TO EXECUTIVE SESSION

1. The agendized Executive Session items were postponed for a future meeting due to the lateness of the evening.

L. EXECUTIVE SESSION

Closed Session Items:

1. Public Employee Performance Evaluation – Title: Administrative Services Director
(*Government Code Section 54957*)
2. Public Employee Performance Evaluation – Title: General Manager
(*Government Code Section 54957*)

M. ADJOURNMENT

With no further comments, President Derr adjourned the Board Meeting at 9:35 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board